

## Employee Assistance Professionals Association

*Sponsor of the CEAP Certification Program*

Dear Prospective EAPA Member:

Thank you for your interest in becoming a member of the Employee Assistance Professionals Association.

EAPA opens your access to up-to-date information, trends, research, face-to-face and online networking opportunities, and brings you in contact with key thought leaders, researchers, and current education, training, and certification resources for the EA profession.

EAPA membership is an investment in your professional growth. [Benefits of EAPA membership](#) include:

- Exclusive access to EAP publications, online education/research resources, and training programs
- Peer connections with EAP leaders, practitioners, and researchers in your community and around the globe
- Opportunities to expand your knowledge base, develop skills, enhance a career path, and contribute to the growth of the EA profession
- Access to key EA professional resources like the *CANNABIS@WORK: Employee Assistance Professionals Tool Kit* and the *Workplace Outcome Suite (WOS) Annual Report*
- Deep discounts on EAPA conferences, certification, and training
- Employment Opportunities—Whether you are looking for a job or wanting to hire, EAPA's specialized online job bank connects EA professionals and employers around the world

If you are ready to join today, the fastest way to begin taking advantage of the many benefits of membership is to [join EAPA membership online](#).

On behalf of thousands of your fellow Employee Assistance colleagues around the world, welcome to EAPA membership! We look forward to sharing educational resources with you, learning from you, and working together with you to grow and improve the EA profession.

Feel free to contact EAPA HQ at (703) 387-1000 for assistance with any issues or concerns during your application process.

# MEMBERSHIP APPLICATION

Updated 3/18/2019

New Member      Member ID # \_\_\_\_\_ for:     Renewing Member     Returning Member

First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name \_\_\_\_\_

Degrees/Licenses/Certifications (*list 3 most important*) \_\_\_\_\_

Company Name \_\_\_\_\_ Position \_\_\_\_\_

Mailing Address (*please indicate home or office*)     Home     Office    Country \_\_\_\_\_

Street Address \_\_\_\_\_ Suite/Apt# \_\_\_\_\_

City \_\_\_\_\_ State/Prov \_\_\_\_\_ Zip Code \_\_\_\_\_

Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Fax \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy)

Are you currently affiliated with a labor union?     Yes     No

*Your answers to the following items are strictly confidential and are for internal EAPA use only to allow aggregate analysis of demographics related to the EAP and allied professions. EAPA records are encrypted, and EAPA policy strictly prohibits the sharing, publication, distribution, or use of this data in any way that might be connectable to a particular individual or employer.*

## Current PRIMARY job function

- EA staff clinician
- EA phone/internet service center clinician
- EA network clinician or therapist
- EA direct services to employers (i.e. training/consulting)
- EA program management/administration
- EA account management
- EA sales/marketing
- Treatment facility sales/marketing
- Peer assistance
- Research/academic
- Student
- HR or benefits management
- Work-life
- Wellness
- Chaplain
- Coach
- Currently unemployed
- Retired
- Other (*please specify*) \_\_\_\_\_

## Highest level of formal education to date

- Some high school
- High school graduate
- Some college
- Baccalaureate degree(s)
- Some postgraduate
- Postgraduate degree(s)
- Some doctoral
- Doctorate

## Current level of compensation

- Less than \$25K
- \$25K to \$50K
- \$50K to \$75K
- \$75K to \$100K
- Over \$100K
- I prefer not to respond.

## EAPA CODE OF ETHICS

[View the EAPA Code of Ethics](#)

### Affirmation of EAPA Code of Ethics:

I pledge while a member of EAPA to observe the EAPA Code of Ethics.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### *Important Notice about Membership Fees*

Annual dues for Professional, Industry Partner, Emerging Professional, and Senior Members outside the United States are divided into two tiers, based upon the World Bank's formal categorization of national economies. **Non - U.S. members can find their appropriate category reflected on page 6, TIER 1 & TIER 2 COUNTRIES EXPLAINED.**

<u>World Bank Category</u>	<u>EAPA Tier</u>
High Income Economies	1
All other income economies	2

## MEMBERSHIP FEES

See *EAPA Membership Categories* on page 5 for definitions and descriptions of membership types.

Member Type	Member Code	Annual Dues	Amount Owed
Professional	(PROF)	\$ 170.00	\$ _____
Professional (Non - U.S. Tier 1)	(PROF1)	\$ 150.00	\$ _____
Professional (Non - U.S. Tier 2)	(PROF2)	\$ 110.00	\$ _____
Industry Partner (U.S.)	(ASSOC)	\$ 170.00	\$ _____
Industry Partner (Non - U.S. Tier 1)	(ASSOC1)	\$ 150.00	\$ _____
Industry Partner (Non - U.S. Tier 2)	(ASSOC2)	\$ 110.00	\$ _____
Emerging Professional	(EMPROF)	\$ 125.00	\$ _____
Emerging Professional (Non - U.S. Tier 1)	(EMPROF1)	\$ 110.00	\$ _____
Emerging Professional (Non - U.S. Tier 2)	(EMPROF2)	\$ 80.00	\$ _____
Student	(STUDNT)	\$ 75.00	\$ _____
Senior	(PROFR)	\$ 85.00	\$ _____
Senior (Non - U.S. Tier 1)	(PROFR1)	\$ 75.00	\$ _____
Senior (Non - U.S. Tier 2)	(PROFR2)	\$ 55.00	\$ _____
Entity Membership	(PROFA)	\$ 170.00	\$ _____

## CHAPTER/BRANCH DUES

See the *EAPA CHAPTERS & BRANCHES* list on page 7 for a complete listing of the ID codes and required local membership dues of all current EAPA chapters and branches.

U.S. Chapters & Non - U.S. Branches	Chapter Code	Amount Owed
Chapter/Branch #1 (Required: U.S. members)	ID _____	\$ _____
Chapter/Branch #2	ID _____	\$ _____
Chapter/Branch #3	ID _____	\$ _____
Chapter/Branch #4	ID _____	\$ _____
Chapter/Branch #5	ID _____	\$ _____
No Chapter (U.S. Only)*	ID Chapter Development Assessment (\$35)	\$ _____

\*A chapter development assessment is charged to all U.S. members not affiliated with an EAPA chapter. If you are a member of one or more chapters, you will not be charged this assessment.

## EAPA MEMBERSHIP POLICIES

- 1) No individual shall be denied EAPA membership on the basis of race, gender, age, disability, religion, ethnic origin, or sexual orientation. EAPA welcomes individuals of diverse backgrounds as members and is committed to facilitating their inclusion and participation in all EAPA activities.
- 2) Dues are non-deductible as a charitable contribution for U.S. federal income tax purposes, but may be deductible as ordinary and necessary business expenses.
- 3) Membership dues are non-refundable.
- 4) Membership is for 12 months and takes effect the month that full payment is received and continues through the end of that month a year later.
- 5) EAPA's Federal Tax ID Number is: 23-7364481.
- 6) In keeping with the EAPA Bylaws, individual members of EAPA must also be a dues paying member of a chapter or branch (geographic or virtual) of EAPA. To provide investment resources to enhance the availability of chapters and the benefits they provide to members, EAPA charges a \$35 Chapter Development Assessment to all U.S. members not affiliated with an existing U.S EAPA chapter. The assessment does not currently apply to members outside of the United States.

## PAYMENT INFORMATION

<b>Payment by Check:</b>	Check # _____
<b>Payment by Credit Card:</b>	<input type="checkbox"/> American Express <input type="checkbox"/> Master Card
	<input type="checkbox"/> Discover <input type="checkbox"/> Visa
Credit Card #	_____
Expiration Date	_____
Name on Card	_____
Signature	_____

### ***MEMBERSHIP DUES ARE NON-REFUNDABLE***

**Send the application form and payment to EAPA via:**

**Email :** [membership@eapassn.org](mailto:membership@eapassn.org)

**Fax :** (703) 522-4585

**Mail :** EAPA  
4350 N Fairfax Drive, Suite 740  
Arlington, VA 22203

**Questions?**

**Contact EAPA Membership**

[membership@eapassn.org](mailto:membership@eapassn.org)

**Phone: (703) 387-1000 x334**

## EAPA MEMBERSHIP CATEGORIES

### **Professional Member**

The Professional Membership is open to individuals that provide employee assistance activities including but not limited to:

- direct delivery of employee assistance services
- management of an employee assistance program
- employee assistance program design, evaluation and consulting
- affiliate providers
- labor assistance / member assistance program
- government representative
- teaching of employee assistance programming at an accredited college or university
- employee assistance related research

Professional Members may vote and hold office at all levels of EAPA.

### **Industry Partner Member**

The Industry Partner Membership is open to individuals that support the provision of employee assistance related services.

Industry partners may include:

- treatment provider
- human resource professional
- vendor

Industry Partner Members may vote and hold office at the Chapter and Branch level. Industry Partner Members may not vote or hold office at the global EAPA level.

### **Emerging Professional Member**

The Emerging Professional Membership is open to individuals with less than 3 years of experience as an employee assistance professional. The Emerging Professional Membership has the same rights and responsibilities as a Professional Membership. A discounted annual membership rate may be offered to these members.

### **Student Member**

The Student Membership is open to individuals currently enrolled full-time (12 credits) in a degree-granting program at an accredited educational institution. Student Members may vote and hold office at the Chapter and Branch level. Student Members may not vote or hold office at the global EAPA level. A discounted annual membership rate may be offered to Student members.

### **Senior Member**

The Senior Membership is open to individuals who are 65 years or older, and have held a Professional Membership for the prior fifteen (15) consecutive years. Senior Members may vote and hold office at the Chapter and Branch level. Senior Members may serve on committees but may not vote or hold office at the global EAPA level. A discounted annual membership rate may be offered to Senior members.

### **Emeritus Member**

The Emeritus Membership may be bestowed upon an individual upon nomination and approval by the Board of Directors. To be eligible for this award, the individual must have at least fifteen (15) years of membership in EAPA; be retired from any active employee assistance paid work; be a past or current CEAP; and have served EAPA in at least two (2) elected or appointed positions at the chapter, branch, or global level. Emeritus members may vote and hold office at all levels of EAPA. Membership dues are waived for Emeritus members.

Immediate past presidents of global EAPA and retiring EAPA CEOs are automatically nominated for Emeritus status and are excused from the requirement that they be retired from active employee assistance paid work.

### **Entity Membership**

An Entity / Agency employer may purchase multiple Professional Memberships at a discounted rate based on multiple memberships. The greater the number of EA professionals covered by Entity Membership the greater the discount. Professional memberships purchased under an entity discounted rate are owned by the entity. Specific EA professionals covered by the Entity Membership will be identified by name. All EA professionals under the Entity membership will have the same renewal date. When an EA professional under the entity membership leaves the entity, the Entity can name a new EA professional. The departing EA professional will be covered until the group renewal date to provide an opportunity to bring their new employer on board.

## TIER 1 & TIER 2 COUNTRIES EXPLAINED

*Beginning with EAPA Fiscal Year 2018 (July 2017 – June 2018), the following economies are considered to be Non - U.S. high-income economies (Tier 1). If a nation is not listed here, it is considered a Non - U.S. Tier 2 country for membership category and fee purposes.*

Andorra	Gibraltar	Oman
Antigua and Barbuda	Greece*	Palau
Aruba	Greenland	Poland
Australia	Guam	Portugal
Austria	Hong Kong SAR, China	Puerto Rico
Bahamas, The	Hungary	Qatar
Bahrain	Iceland	San Marino
Barbados	Ireland	Saudi Arabia
Belgium	Isle of Man	Seychelles
Bermuda	Israel	Singapore
British Virgin Islands	Italy	Sint Maarten (Dutch part)
Brunei Darussalam	Japan	Slovak Republic
Canada	Korea, Rep.	Slovenia
Cayman Islands	Kuwait	Spain
Channel Islands	Latvia	St. Kitts and Nevis
Chile	Liechtenstein	St. Martin (French part)
Curacao	Lithuania	Sweden
Cyprus	Luxembourg	Switzerland
Czech Republic	Macao SAR, China	Taiwan, China
Denmark	Malta	Trinidad and Tobago
Estonia	Monaco	Turks and Caicos Islands
Faroe Islands	Netherlands	United Arab Emirates
Finland	New Caledonia	United Kingdom
France	New Zealand	Uruguay
French Polynesia	Northern Mariana Islands	Virgin Islands (U.S.)
Germany	Norway	

Data taken from the World Bank List of Economies, June 2017.

\*EAPA has stipulated Greece eligible for Tier 2 pricing due to the financial climate that nation is currently experiencing.

\*\*Note: The term country, used interchangeably with economy, does not imply political independence but refers to any territory for which authorities report separate social or economic statistics. Income classifications set on 1 July 2017 remain in effect until 1 July 2018.\*\*

## EAPA CHAPTERS & BRANCHES

\*Contact branch for dues

Updated 3/18/2019

ID	DUES	Chapter/Branch Name & Location	ID	DUES	Chapter/Branch Name & Location
AL01	\$25	Alabama Chapter	NE01	\$30	Heartland Chapter
AZ01	\$35	Arizona Chapter (Phoenix)	NG01	*	Nigerian Branch
CA03	\$30	Los Angeles, (Calif.) Chapter	NH01	\$25	Granite State (N.H.) Chapter
CA04	\$30	Orange County (Calif.) Chapter	NJ01	\$30	New Jersey Chapter
CA05	\$25	San Diego (Calif.) Chapter	NY01	\$25	Greater Rochester (NY) Chapter
CA06	\$30	San Fernando (Calif.) Chapter	NY03	\$30	Hudson Valley (NY) Chapter (Westchester, Kingston, Newburgh)
CA07	\$36	San Francisco (Calif.) Chapter	NY04	\$30	New York City (NY) Chapter
CH00	*	China Branch	NY05	\$25	North-Eastern (NY) Chapter
C001	\$50	Colorado Chapter (Student \$10)	NY06	\$25	Long Island (NY) Chapter
CT01	\$25	Connecticut Chapter (Hartford/New Haven)	NY09	\$25	Central New York Chapter (Syracuse)
DC01	\$35	Washington DC Area Chapter	OH01	\$35	Northern Ohio Chapter (Cleveland)
FL01	\$20	South Florida Chapter (Miami, Ft. Lauderdale)	OH03	\$25	Greater Toledo (Ohio) Chapter
FL02	\$25	North Florida Chapter (Jacksonville)	OR01	\$25	Columbia River (Ore.) Chapter
FL05	\$25	Southwest Florida Chapter	PA01	\$30	Greater Philadelphia (PA) Chapter
FL07	\$25	Tri-State Big Bend (S.E. Ala., S.W. Ga, NC, Fla.)	PA02	\$40	Pittsburgh (PA) Chapter
GA01	\$25	Georgia EAPA Chapter (Atlanta)	SA01	*	South Africa Branch
GR01	*	Hellenic Branch (Greece)	SC01	\$25	South Carolina Chapter
IL01	\$40	Northern Illinois Chapter (Chicago)	TN01	\$25	Middle Tennessee Chapter (Nashville)
IL03	\$25	Central Illinois Chapter (Bloomington, Springfield)	TN02	\$25	Pyramid (Tenn) Chapter Memphis
IN01	\$30	Indiana Chapter	TT01	*	Trinidad & Tobago Branch
IR01	*	Ireland Branch	TW01	*	Taiwan Branch
JA02	*	Metro Tokyo Branch	TX01	\$25	Houston (Texas) Chapter
LA01	\$25	Louisiana Chapter (New Orleans)	TX05	\$25	Lone Star (Texas) Chapter (Fort Worth)
LABR	\$30	Labor Chapter (Virtual/Borderless)	TX09	\$25	Heart of Texas Chapter (Austin)
MA01	\$25	Massachusetts Chapter (East Mass. & RI)	UK01	*	UK Branch (London)
MA02	\$0	Western New England Chapter (Western Mass. & RI)	VA01	\$25	Virginia Chapter (Richmond)
MD01	\$25	Chesapeake Chapter (Baltimore)	VA02	\$25	Blue Ridge (VA) Chapter (Roanoke)
MD02	\$25	Potomac, MD, Chapter (Potomac, Montgomery County)	WA01	\$40	Pacific Northwest (WA) Chapter (Seattle)
MN01	\$30	Upper Midwest (Minn.) Chapter	WI01	\$15	Wisconsin Chapter (Southeast)
MO01	\$35	St. Louis Chapter	WI03	\$15	South Central Wisconsin Chapter
NC01	\$40	North Carolina Chapter (Student \$10)	<b>ZZ01</b>	<b>\$35</b> <i>US only</i>	<b>"Chapter Development Assessment"</b> <b>Mandatory if no US chapter is selected</b>
			<b>ZZ02</b>	*	<b>Non-US, No Branch Affiliation</b>